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### JPNS 101.01: Elementary Japanese I

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**COURSE SYLLABUS**  
**JPNS 101 Elementary Japanese I**  
**Fall 2003**

**Classroom and Time:**

Section 01: MTWRF 10:10 – 11:00 LA 303

Section 02: MTWRF 11:10 – 12:00 LA 204

**Instructors:**

Sec. 01: Prof. Yuka Tachibana	Office: LA 321 Tel: 243-5480 Office Hours: To be announced
Sec. 02: Prof. Charles Cabell	Office: LA 318 Tel: 243-5301 Office Hours: To be announced

**Required Textbooks and the materials:**

Japanese for College Students, Vol. 1 (L.1 – L.6). International Christian University.

Easy Kana Work Book

Faculty Packet: Homework and Work Sheets. Kanji Practice Sheets. Three-hole binder.

\*All of them are available at UC Bookstore.

**The Objectives of the Course:**

Japanese 101 is designed for students with no prior training in the Japanese language, or whose previous training is insufficient to enable them to enroll in the intermediate Japanese course. The goal of this class is to enable students to function linguistically in everyday situations involving **listening, speaking, reading, and writing**. Students will become familiar with language usage that is appropriate to specific situation and interpersonal relationships. All of these aspects of the language, as well as grammar, are studied and practiced in context. During the next fifteen weeks, you will learn basic Japanese language vocabulary, structures, and writings systems (L.1-L.6), meaning that by the end of the semester you should be able to: introduce yourselves in fluent Japanese; indicate things you have and do not have; describe objects and events in a simple way; discuss recent actions and events, and so forth. The amount of grammatical material covered in the first semester is limited, so we will endeavor to master each point completely before moving on.

Our primary focus in this course will be on **spoken Japanese**, but you will also learn the Japanese syllabaries of hiragana and katakana, and approximately fifty Chinese characters (Kanji). You should resolve to discard the use of romanized Japanese as soon as possible, to which end hiragana and katakana will be introduced during our first week of class. Your first hiragana and katakana quiz will be given early the second week. By December you are expected to be able to write all the assigned Japanese characters as well in your sleep.

## **Instructional Format of the Course:**

This course meets five times per week for 50 minutes per day. In addition, all students are required to spend at least one hundred minutes per week in the language laboratory in LA 103, listening to the language tapes for this course. Please sign the lab attendance record sheet to indicate your attendance each week. Further information is provided below. With the exception of first lesson (Getting Started), we will spend ten days on each lesson. **Day One** (Grammar Note and New Vocabulary) will be spent examining grammar and discussing new vocabulary. **Day Two** (Listening and Speaking) will be devoted to additional grammatical explanations, sentence patterns, expressions and formation, or drills at the instructor's discretion. **Day Three & Four** (Listening and Speaking) will be devoted to drilling, and on **Day Three** we will have a small vocabulary quiz and on **Day Four** we will have a grammar quiz. **Day Five** (Writing) will be devoted to practicing writing Kanji. **Day Six** (Listening and Speaking) will be spent on drilling, dialogue reading, or oral/ conversation practice. Also we will have a kanji quiz on this day. **Day Seven** (Reading) will be devoted to practicing the reading materials, the reading dialogues and any additional reading materials provided. **Day Eight** (Role Play & Homework Due) will be spent performing role play conversations in front of your peers. Role play scripts must be fully memorized by this stage, even if they are not perfect. Students will perform specific tasks as directed by the role play "cards" in the textbook, using vocabularies and grammatical items not only from the current lesson but also from all the lessons previously studied. **Day Nine** will be devoted to review for the lesson test, using the FacPac exercises. **Day Ten** will be the lesson test.

**NOTE: There will be no make-up assignments, quizzes, tests, or homework of any kind. This policy encourages students to stay abreast of their lessons and permits instructors to promptly mark and return the assignments/quizzes, usually by the next day. Please do not ask for any exceptions to be made.**

## **Classroom Etiquette and Decorum**

The atmosphere of the Japanese classroom will be maintained as far as possible at all times, in order to establish good habits and foster a proper atmosphere in which maximum learning can take place. For this reason, a few ground rules need to be established.

1. English will be permitted only during grammar lectures, or during the instructor's office hours. All other communication must be done in Japanese to the maximum extent reasonable for the level of learning.
2. Instructors in this course (and all other Japanese courses) should be addressed as "Sensei," which means "teacher," and is the standard, obligatory form of address to any instructor in Japan. If you must speak English, address your faculty as "Dr. Cabell," or "Prof. Tachibana," and so forth. Never address/refer to your Japanese faculty by their first name or last name only.
3. Eating, drinking, and chewing gum greatly hinder language learning efficiency, so kindly feed yourselves before or after class. Sleeping, reading newspaper, doing your homework in class, and walking into class late are also good examples of disruptive and disrespectful behavior. Please do not indulge in such behavior.

**NOTE: Three late arrivals, even within minutes of the bell, will be counted as one absence, and points will be deduced accordingly. Your professor takes a very dim view of tardiness, as it is a disservice to yourself and to your classmates who must endure the disruption, which your late arrival necessarily causes. It also makes record keeping precarious for your professor, who has probably already taken role prior to your arrival. If late arrivals have been your habit, please reform yourself NOW.**

**Course requirements:**

1. **Lesson Tests (5).** (40%) Each of these will take approximately 50 minutes to complete, and will include listening, reading, and writing sections.
2. **Vocabulary, Kanji & Grammar Quizzes.** (15%) Please note that all quizzes will count toward the final score, with no quizzes being “throw out.”
3. **Final Oral Test.** (5%) This test will be held on the last week of the class. All the materials studied to date, including additional reading materials, will be tested orally.
4. **Homework.** (10 %) You are required to complete all the homework, which includes “role play script,” “Writing activity,” “Writing kanji,” “Review Exercise,” and your translations of extra assigned materials found in the FacPac. You are required to submit them on Day Eight. Late submission of the role-play script will not be allowed.

PLEASE NOTE: Your homework will be marked as “Satisfactory” (S) or “Unsatisfactory” (U), the latter being the grade in the event that the work has five or more errors, or if it is at all incomplete (any part incomplete or missing) or LATE or too messy to be read easily. “U” assignments cannot be resubmitted for remarking. This policy is to encourage you to put forth a full effort each and every time you do homework.

5. **Role play Presentations.** (5 %) Seven oral presentations are marked in the course calendar. You will work alone or with partners. More details on the oral presentation will be given later in the course. Role play scripts will be corrected after the oral performance but not graded. The oral performance itself will be graded based only on the basis of your performance: content, pronunciation, accuracy of usage, etc.

6. **Attendance.** You are expected to attend this class all the time. Students who miss more than three class sessions for whatever reason (including illness) will be penalized one point off their final course percentage score for each additional absence. Ten or more absence constitutes an automatic failure in the course. In the unlikely event that you become seriously ill for many days or have a major family emergency, you must contact the professors immediately and we will try to make arrangements with you to catch up.

7. **Language Laboratory Activity.** It is expected that all the students will do minimum of 100 minutes of Lab work per week, starting with week 3, for a total of 1300 minutes. Students with an average of only 90 minutes per week will have a 2% deduction in the final score out of 100%. Students with an average of only 80 minutes per week will have a 4% of deduction in their score out of 100, etc. This policy is to help you succeed!!

8. **Final Exam.** (25%) A comprehensive final examination will be given on the date and at the time set forth in the Fall 2003 course schedule. No rescheduling will be allowed. Please check Class Schedule or the calendar attached to the syllabus and make your plans accordingly.

9. **Grade Distribution.**

A: 100 – 90

B: 89 – 80

C: 79 – 70

D: 69 – 60

10. **Grade Options.** Please note that Japanese majors/minors and prospective Japanese majors/minors must take language course with the Traditional grading option, not the Pass or Non-pass option.